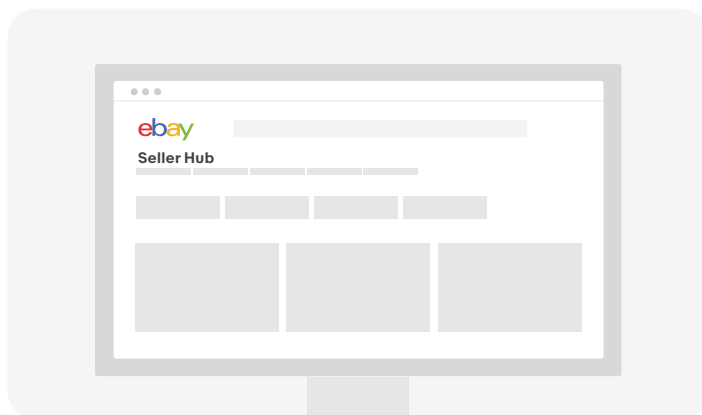# eBay

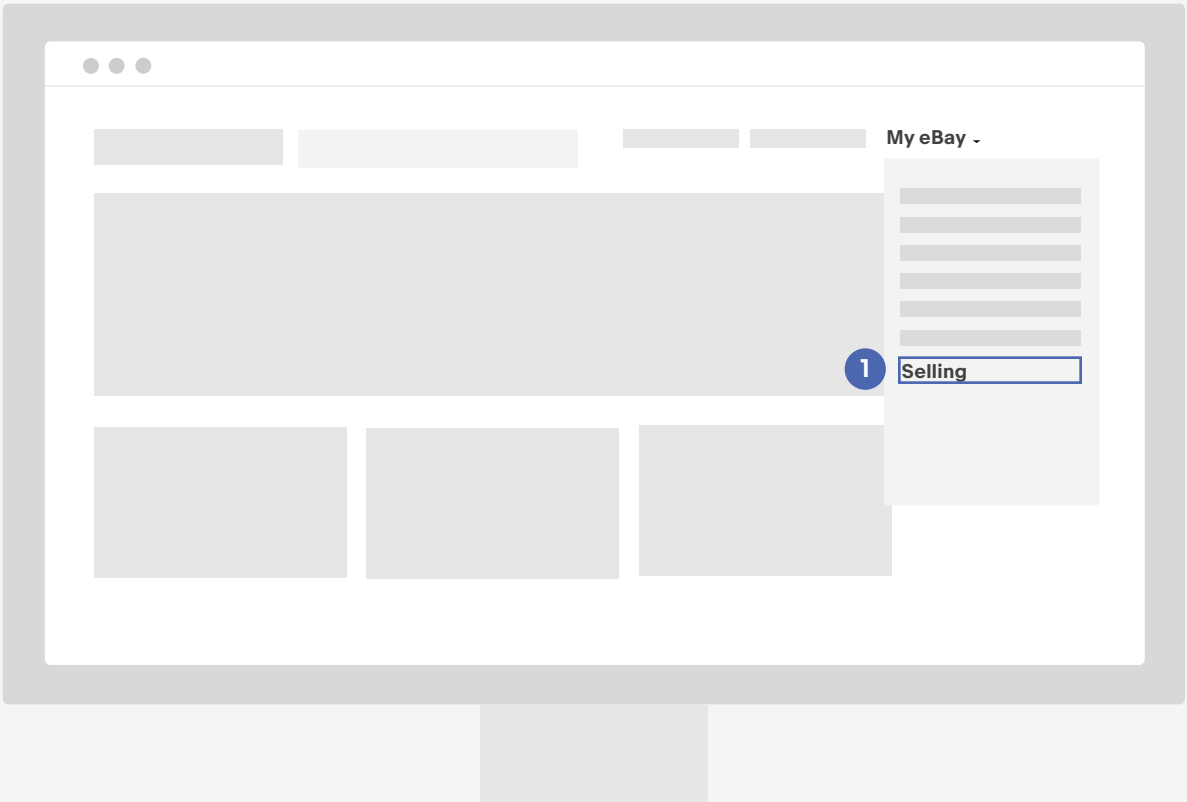# eBay International Shipping Business Policy How-To Guide

This step-by-step guide will show you how to update your business policies, and both current and future listings within them, to eBay International Shipping.

Before you begin

Once you remove those other international services from all of your business policies, eBay International Shipping will automatically become the default service on listings under this policy.
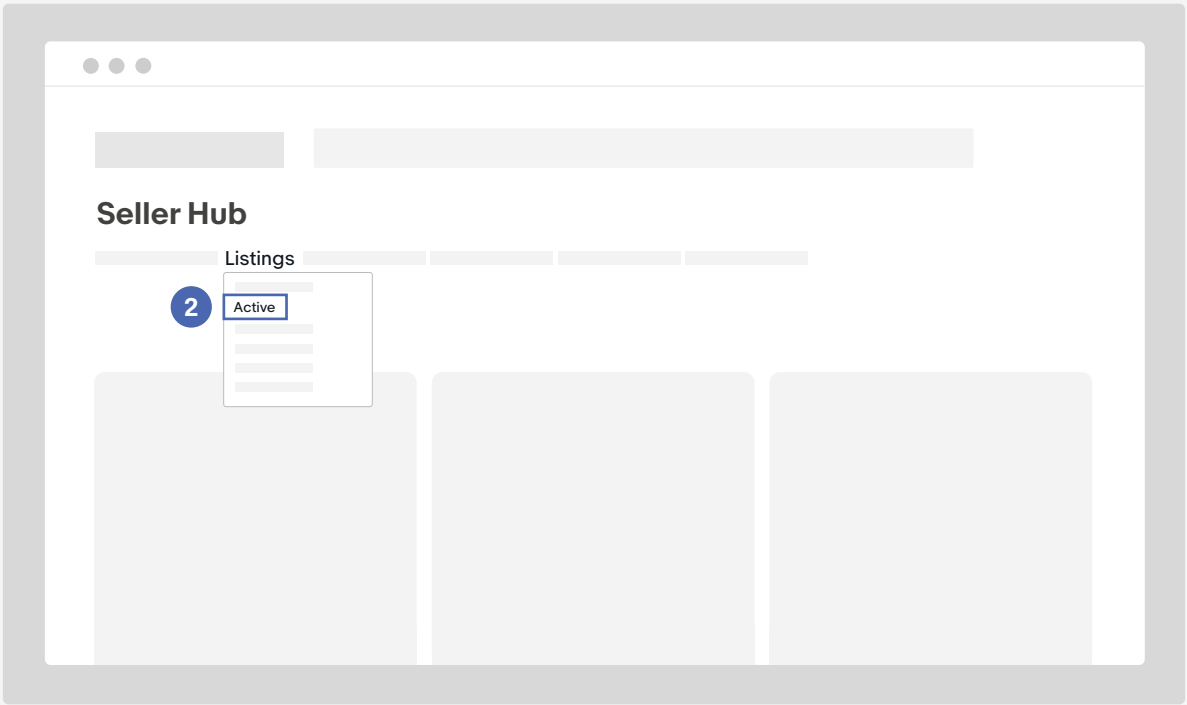
eBay International Shipping **How-to Guide**

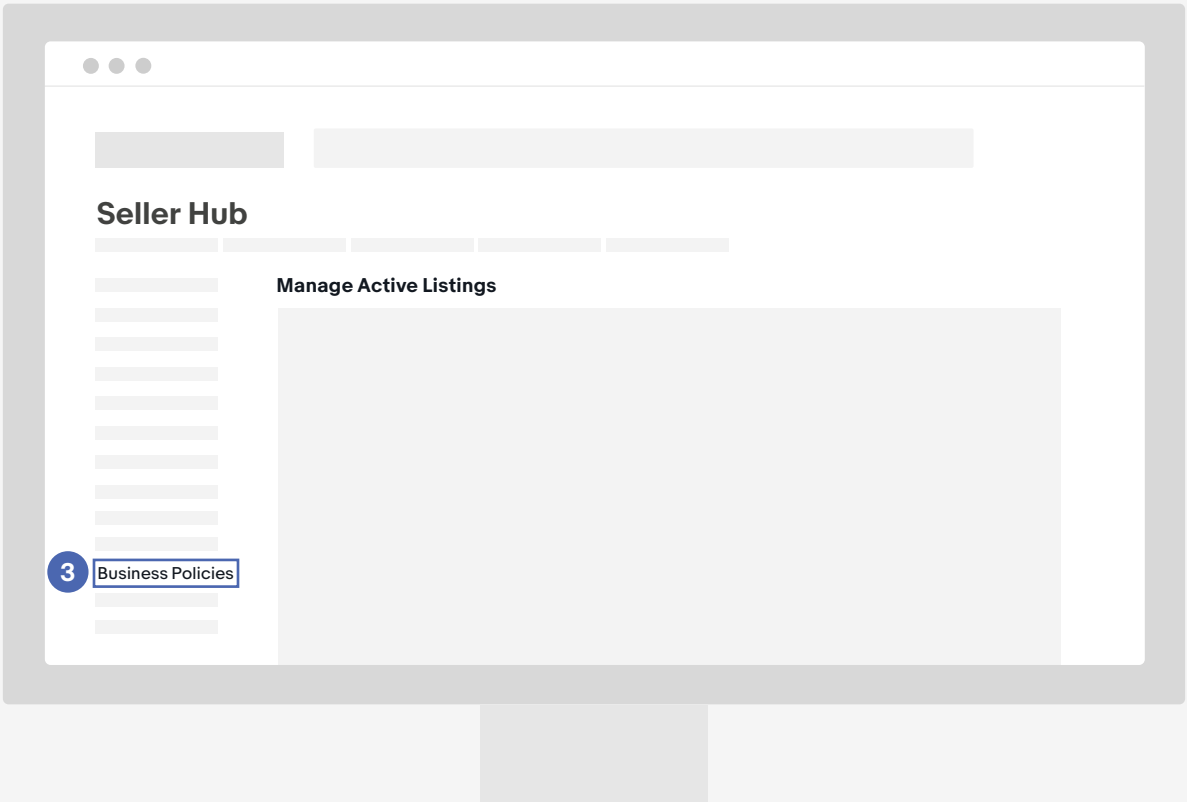**1** Selling

Step 1

In the upper right corner of your screen, hover over the My eBay dropdown menu and select "Selling."

Seller Hub

Listings

2 Active

Step 2

Hover over "Listings," then select "Active" from
the dropdown.

Seller Hub

Manage Active Listings

3 Business Policies

Step 3

Select "Business Policies" on the lefthand side.

My eBay: Account

My account | Manage your business policies

4 | Shipping | Default Shipping policy
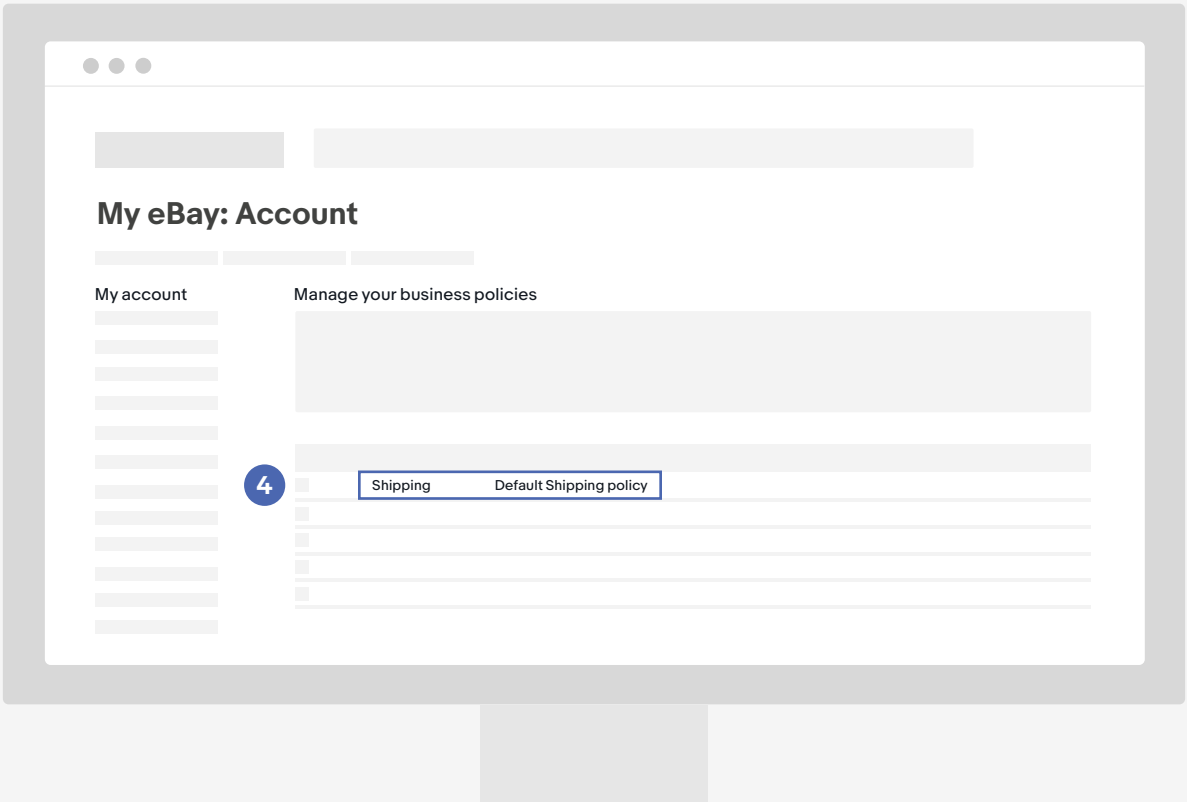
Step 4

Select a shipping policy you want to revise.

eBay International Shipping **How-to Guide**

Edit Shipping Policy:

Policy description

Business Policies

U.S. shipping

International shipping
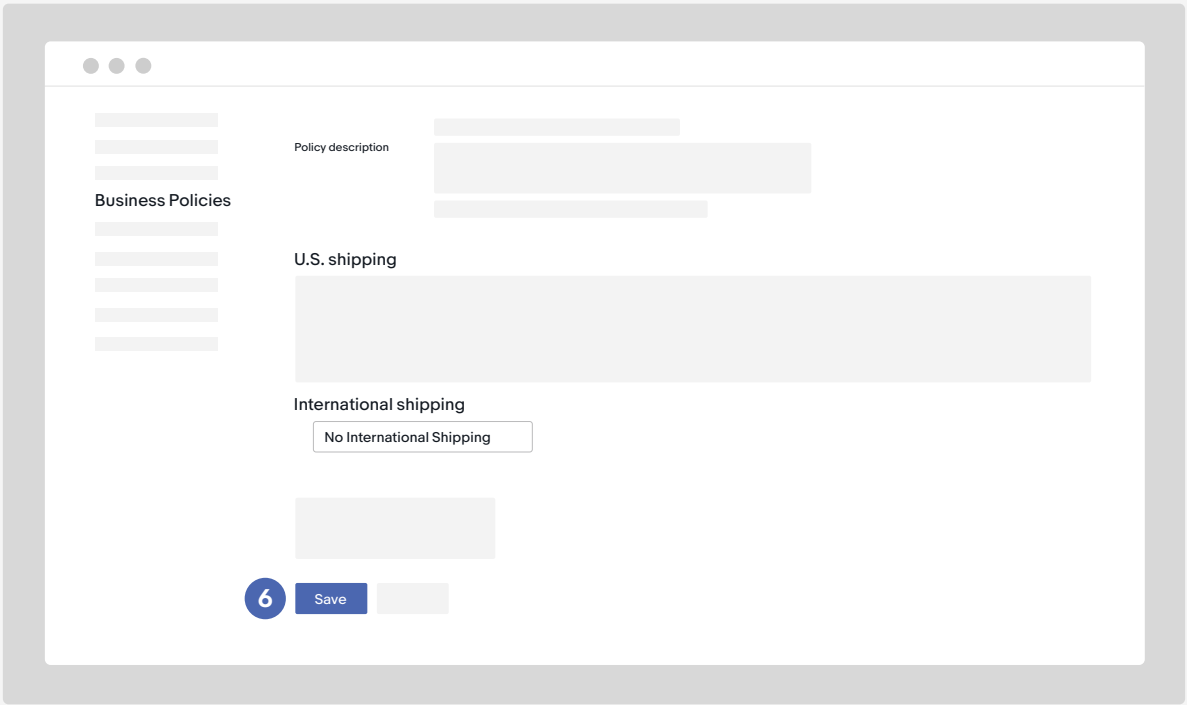
5 No International Shipping
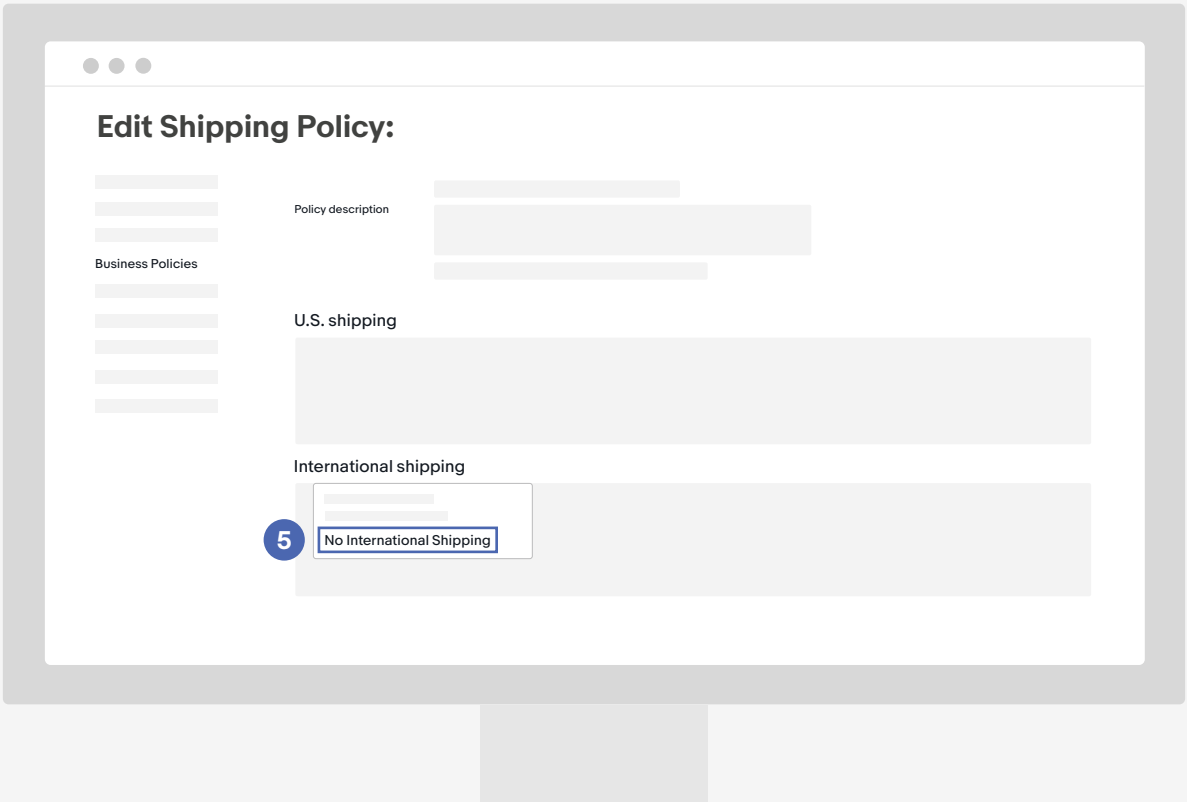
Step 5

Within your shipping policy, scroll down to "International shipping" then choose "No International Shipping" from the dropdown.

It might seem counterintuitive, but when only domestic shipping services remain, your job is done. All your listings under this policy will be automatically opted into eBay International Shipping.
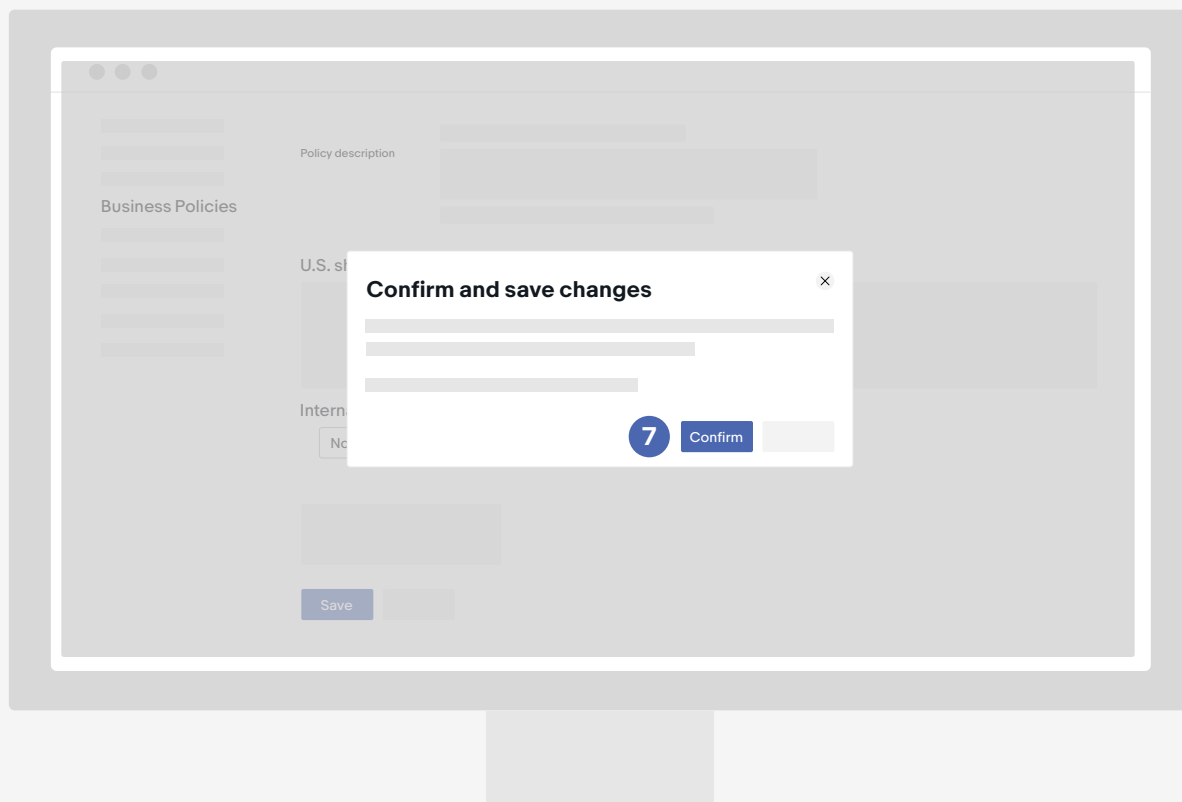
Policy description

Business Policies

U.S. shipping

International shipping

No International Shipping

6 Save

Step 6
Then, click "Save" in the bottom left corner.

eBay International Shipping **How-to Guide**

Step 7

Within the popup screen, click "Confirm."
Repeat steps 4-7 with any other international
shipping policies.